



# NATIONAL AMERICAN UNIVERSITY

## Application Process for an Internship with an International Organization

This employment benefit allows eligible F-1 students the opportunity to work for recognized international organizations. Employment must be with a qualified international organization and does not have to be related to the student's field of study. The student must have a written offer of employment from the recognized international organization to begin the application process for this type of employment.

### **The following information must be forwarded to the system director for international admission:**

- Form I-765, completed by the student, marked with the code (c) (3) (iii) at item 16. Form I-765 can be downloaded from the USCIS website at [www.uscis.gov](http://www.uscis.gov).
- Copies of passport and visa pages.
- Copy of I-94, front and back.
- A letter from the recognized international organization on company letterhead explaining the proposed employment.

### **The system director will then return all documentation needed for the Employment with an International Organization application. The student will be required to send the entire application to the USCIS Service Center. The application packet should include:**

- Completed Form I-765.
- Form I-765 processing fee of \$175 made payable to USCIS.
- Two photos to specifications on the I-765.
- Form I-20 with the system director's authorization for employment.
- Copy of I-94, front and back.
- Copies of passport and visa pages.
- A letter from the recognized international organization on company letterhead explaining the proposed employment.
- Optional letter of support or explanation from the system director.

### **The student will mail the application packet to the USCIS Service Center with jurisdiction over the student's place of residence.**

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