



# NATIONAL AMERICAN UNIVERSITY

## Process for On-campus (institutional) Work-study Employment Authorization

International students may work institutional work-study positions at NAU. Employment is limited to 20 hours per week and must not interfere with the student's coursework. Prior approval must be made by the system director.

### To be completed by the campus international advisor (P/DSO)

Student Name: _____	NAU ID#: _____
Campus: _____	Program of study: _____
Work-study position: _____	
Duties performed: _____ _____	
Work hours per week: _____	
Temporary or permanent position: _____	
Will the student need to apply for a Social Security card? _____	
International Advisor (P/DSO) signature _____	Date _____
Please forward this form to the <i>System Director for International Admission</i> (Rapid City campus) for approval.	

System Director authorization _____	Date _____
<b>The student must have authorization <u>BEFORE</u> employment begins.</b>	