Student Name: ____________________________ Last        First        MI
Student ID: ____________________________ Campus: ____________________________
Effective Term: ____________  Enrollment Status:  □ Current Student  □ Re-entry  □ New Student

I request to change my academic program from:
___________________________________________________________ (circle one: Dip AS AAS BS MBA MM MSN)
to ______________________________________________________ (circle one: Dip AS AAS BS MBA MM MSN).
I request this change for the following reason(s):
_________________________________________________________
_________________________________________________________
_________________________________________________________

I have communicated with the undersigned academic advisor and reviewed a tentative evaluation of how
my earned/transfer credits apply to the new program requirements. A copy of the tentative new program
status sheet is attached to this request.

I have communicated with the undersigned financial services representative and understand the effect
that this program change may have upon the amount of financial aid I am eligible to receive.

Student Signature: ____________________________ Date: ____________

• A student may only be enrolled in one academic program and should not request to change from a
  program that the student intends to complete.
• Submit the completed Academic Program Change Request form to the Registrar.
• A program change is available to achieve the student’s academic goal. A program change is not
  appropriate to increase financial aid, for convenience in class scheduling, or for other non-academic
  purposes.
• A program change will not become effective until the academic term following submission of the
  request.

I have communicated with the above-named student regarding the potential effects of the requested
program change.

Academic Dean: ____________________________ Date: ____________
Financial Services Representative Signature: ____________________________ Date: ____________