To apply, submit an employment application (click here for application), resume, and letter of interest to: Director Information Technology Service
5301 S Highway 16
Rapid City, SD 57701

IT NETWORK ANALYST POSITIONS
Position Description

Level of Position is Dependent on Education and Experience

IT NETWORK ANALYST I:
The Network Analyst I must satisfy the following minimum qualifications:
1. Bachelor’s degree required; advanced degree preferred or the equivalent of five years of work experience; and
2. Five years of experience developing and implementing networking projects and new technology installations.

IT NETWORK ANALYST II:
The Network Analyst II must satisfy the following minimum qualifications:
1. Bachelor’s degree required; advanced degree and certification preferred; and
2. Five years of experience developing and implementing networking projects and new technology installations; VMWare, Citrix, Exchange, AD experience preferred.

IT NETWORK ANALYST III:
The Network Analyst III must satisfy the following minimum qualifications:
1. Bachelor’s degree required; advanced degree and certification preferred; and
2. Seven years of experience developing and implementing networking projects and new technology installations; VMWare, Citrix, Exchange, AD experience preferred.

Summary
The Network Analyst designs, builds, and implements network systems across the enterprise as well as acts as second level support for Network Analysts. The roles of this position include planning, developing, installing, configuring, maintaining, supporting, and optimizing all local and wide area network connections, corporate servers, associated software, and communication links. This position troubleshoots network performance issues, analyzes network traffic, and provides capacity planning solutions. This position diagnoses, resolves, and documents hardware and software network problems in a timely and accurate fashion, and provides end user training and support where required in accordance with the mission, core values, and purposes of the university.

Skills and Attributes
The Network Analyst must possess the following skills and attributes: planning; recordkeeping; reporting; training; answering the phone; filing; typing; programming; calculating; problem solving; reasoning; performing preventive maintenance; reading - basic and technical; writing - basic and
technical; word processing; manipulating spreadsheets; working with computer operating systems and networking hardware.

**Required Work Hours**
A minimum of forty hours per week, plus other hours as may be necessary to complete job duties. A combination of day, evening, and weekend hours is required.

**Reporting and Supervisory Responsibilities**
1. The Network Analyst reports to the Director of Information Technology Services.
2. This position has no supervisory responsibilities.

**Physical Requirements**
The Network Analyst must be able to speak, hear, see, write, type, dial, reach, and bend. This position also requires the ability to lift, carry, push, and pull up to 40 pounds.

**Travel**
Periodic travel, including airline travel and overnight stays, may be required.