

Coding Tips & Tutoring

Successful Tips on Coding:

- Read the course syllabus to understand the course expectations (refer any questions to your instructor)
- Purchase textbooks through the NAU Online Bookstore to avoid any issues with textbooks purchased from another source (Learner Support cannot help with any problems associated with textbooks not purchased through the NAU Online Bookstore).
- Do not purchase “used” textbooks (access codes for textbook resources will not work).
- If your textbook comes with “Online Student Resources”, use these resources to help your understanding (these may include puzzles, flashcards, etc...).
- Read all chapters assigned for the weeks learning plan (scheming the chapters will not result in the best results).
- Review the accompanying PowerPoints for each chapter.
- Read and complete any Learning Activities for the week.
- Complete all practice exercises (these maybe in the form of video, PowerPoint, website- in order to pass the practice activities you must view/read the resource; don’t assume that you already know the answer).
- Contact instructor for any questions related to the quizzes, assignments or the course in general.
- Complete all the ungraded homework assignments (complete the homework without looking at the answer key; then review your answers and contact your instructor for any questions you may have).
- If your course uses the AHIMA Virtual Lab Encoder, use this resource to assist you with coding the quizzes/assignments.
- Highlight and tab the coding guidelines located in the front of your coding manual.
- Always review the coding guidelines before attempting to complete a coding quiz/assignment (you will need to memorize or get familiar with these guidelines).
- Attend and ask questions during the “Instructor Chat” session (these are office hours for the instructor) If you cannot make the “Instructor Chat”, contact the instructor to set up another time.
- If you are unable to progress using the above tips, in addition to assistance from the instructor, book a coding tutor appointment.
 - Go to meetme.so/CodingTutor
 - Select your time zone
 - Click on the calendar to select date/time for session (available days highlighted in white)
 - Enter subject (HT coding course for which coding is needed, such as HT2126), name and email
 - Click Done
 - Student will receive an automatic email confirmation
- **Notes:**
 - Sessions cannot be scheduled prior to 24 hours of the booking time
 - If a student needs to cancel or reschedule, refer to the booking confirmation link
 - Coding tutoring sessions will consist of using teleconference and/or Adobe Connect tools. Tutoring sessions will be scheduled in 30 minute increments.
 - If any issues or questions in reference to coding tutoring, contact codingtutor@national.edu
- **Students should not use the coding tutor as a primary contact for coding questions. The instructor should be the first point of contact and the student should follow Successful Tips on Coding to assist with the learning process.**